

Procedures for changing the name of a council

Under the Order's guidelines, a council must complete the following steps in order to change its name:

- (1) Draft a resolution calling for the name change.
- (2) Read the resolution at one (1) meeting.
- (3) Publish the resolution to each of the council's members.
- (4) Vote on, and approve, the resolution at the following meeting.
- (5) Forward the resolution to the State Deputy for his approval. *Note: If the resolution calls for the council to be named after a person (must be deceased), his biography must accompany it. If the individual was a priest, the approval of the Bishop must be obtained before the name change can be approved. Bishop approval must accompany the resolution.*
- (6) If the State Deputy approves the resolution, he will forward it to the Supreme Secretary.
- (7) The Supreme Secretary will present the request to the Board of Directors for their approval or rejection at their next meeting.