

Refund Support Vocations Program

RSVP

REFUND APPLICATION 20___-20___

Submit this form as needed throughout the fraternal year. **This form is due to the Supreme Council by June 30.**

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| <p>*Featured Program Instructions on Page 2</p> | <p style="text-align: center;">IMPORTANT: PLEASE COMPLETE THIS BOX</p> <p> <input type="checkbox"/> Council <input type="checkbox"/> Assembly Council/Assembly No. _____ State/Province _____ </p> |
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**FORM MUST BE COMPLETED TO BE ELIGIBLE FOR THE RSVP CERTIFICATE
& FEATURED PROGRAM REQUIREMENTS**

Applications will not be accepted without supporting documentation. Attach copies of canceled checks (front and back) or both a financial statement and letter of receipt from the seminarian/postulant.

SECTION I: REFUND INFORMATION

See directives on the reverse side before completing this section.

List each donation of \$500 or more with name of seminarian/postulant, amount and date of check.
Attach financial documentation to this application. For directives on required documentation, see the reverse side of this form.

| SEMINARIAN/POSTULANT* | MEMBER # (IF APPLICABLE) | NAME OF SEMINARY/CONVENT | DATE | CHECK # | AMOUNT |
|-----------------------|--------------------------|--------------------------|------|---------|--------|
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*See reverse side for eligibility requirements

SECTION II: MORAL SUPPORT INFORMATION

Check all boxes of moral support provided in order to receive a certificate:

- Invitations to meetings/events
- Letters, cards, email
- Phone calls Other _____

I AFFIRM THE ABOVE TO BE ACCURATE: _____

Grand Knight/Faithful Navigator
Member Number
Date

(See other side for instructions)

Email a copy of this document to: fraternalmission@kofc.org
 (Councils should also retain a copy of this completed form for their files)



Refund Support Vocations Program

RSVP

REFUND APPLICATION INSTRUCTIONS

Please review these guidelines before completing application form on reverse

*FEATURED PROGRAM REQUIREMENTS

For every \$500 given to an individual seminarian or religious aspirant, Supreme will refund the council or assembly \$100. The maximum refund a council or assembly can receive is \$400 per individual supported. In addition to financial support, Councils are also required to provide some form of moral and spiritual support for their success.

The following persons are eligible to receive RSVP funds:

- Seminarians who have been accepted by a diocese and are currently in their “spirituality” year
- Seminarians attending major seminaries (usually four years) in preparation for priestly ordination
- Seminarians in their “pastoral” year (most often when they are deacons)
- Seminarians attending college seminaries (sometimes called minor seminaries)
- Seminarians who belong to a religious institute and are currently in formation for the priesthood (religious seminarians often are called “Brother” even though they will eventually be ordained as priests)
- Men and women who are novices or postulants in religious orders or religious communities

Those eligible for assistance include foreign seminarians studying in the United States or Canada; U.S. or Canadian seminarians studying overseas; seminarians from your home diocese currently attending seminaries in another diocese, state, or country; and seminarians from other states or dioceses attending a seminary located in your jurisdiction.

The following persons are NOT eligible to receive RSVP Funds:

- Priests or religious seeking assistance for continuing education
- Candidates for the permanent diaconate
- Religious brothers not currently studying for the priesthood

SECTION I AND II MUST BE COMPLETED TO BE ELIGIBLE FOR THE RSVP CERTIFICATE

DIRECTIVES FOR SECTION I: REFUND INFORMATION

To qualify for the refund, the following conditions must be met:

- Money given to each individual must be vocation-related, donated between July 1 and June 30 within the fraternal year applied for, and must amount to at least **\$500 per individual**.
- The money must have been given to an **individual** and NOT to an institution or fund (e.g., a seminary or diocesan fund).
- Money must be given to a seminarian, postulant or novice only.
- The money must be paid with a check drawn on the council/assembly account.
- Copies of any canceled check(s) (both front and back sides) or other documentation **must** be attached to this application.
- If using documentation other than canceled check(s), you must include both a financial statement, such as a council bank statement, and a letter of receipt from the seminarian.

DIRECTIVES FOR SECTION II: MORAL SUPPORT INFORMATION

In order to receive a certificate, moral support is required:

- Correspondence between council and seminarian/postulant
- Personal visits to seminary or religious residence
- Invitation of seminarian/postulant to council events
- Similar signs of interest

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